

Bicton Village Hall Premises and Car parking areas Terms and conditions

Applications

All applications to use the premises must be made in writing on the application form and delivered to the Booking Secretary of Bicton Village Hall at least 28 days before the event. Applications for functions/parties etc for persons under 22 years of age will not be accepted.

Acceptance of applications

The Bicton Village Hall Committee shall not be responsible for any loss or damage to any property arising out of the hiring, nor any loss, damage or injury which may be incurred by or be done or happen to any person or persons resorting to the Bicton Village Hall during the hiring arising from any cause whatsoever or for any loss due to any breakdown of any machinery, failure of electricity supply, leakage of water, fire, government restrictions or acts of God which may cause the hall to be temporarily closed or the hiring to be interrupted or cancelled and the hirer shall indemnify the Bicton Village Hall Committee against any claim which may arise out of the hiring or which may be made by any persons resorting to the Bicton Village Hall during the hiring in respect of any such loss, damage or injury.

Copyright

No copyright dramatic or musical work shall be performed or sung without the licence of the owner of the copyright. The hirer shall indemnify the Bicton Village Hall Committee against any infringement of copyright which occurs during the hiring.

Disorderly conduct

The Bicton Village Hall Committee reserve the right to terminate any meeting or other entertainment which in the opinion of any Officer of the Committee is not properly conducted.

Use of and damage to premises

The hirer will be responsible for switching off all electrical appliances. Damage caused to the building, its contents and furnishings will be charged against the hirer. No decorations to be fixed to the interior walls without prior agreement.

Alcohol

Only alcoholic drinks and other beverages purchased on the premises may be consumed on the premises. It is strictly forbidden to introduce any other beverages whatsoever.

Fire precautions

No exits may be blocked or chairs or other obstructions placed in corridors or fire appliances removed or tampered with.

Vehicle parking

It is strictly forbidden to park in the car park entrance, hall entrance, walkways and field or grass verges.

- Bouncy castles are allowed only if a copy of the bouncy castle company's insurance certificate is included with the booking form.
- Drinks are not allowed in the smoking area outside the front of the premises
- Bands must finish playing by 11pm. Disco music is allowed between 11pm and midnight and must finish promptly at that time
- The bar closes at 11.45pm and 30 minutes drinking up time ends at 12.15am
- Make sure any taxis that have been pre-booked arrive at the premises by 12.15am

Bicton Village Hall is located in a residential area. Please show consideration to the residents and leave the premises quietly.

Bicton Village Hall Booking Form

From (individual or organization)

Name.....

Address.....

.....

Telephone number.....

Please return to:
The Bicton Village Hall & Club
Church Lane
Bicton
Shrewsbury
SY3 8ER
Tel: 01743 850597 (Club)
Tel: 01743 850967 (Booking secretary)

I/We hereby make an application for the hire of Bicton Village Hall for the dates and purpose stated.

Date of hire:.....

Time of hire: From.....(am/pm) To.....(am/pm)

Purpose of hire:

Please note: We do not accept parties for anyone under 22 years of age

Approximate number of guests:..... Maximum 100 people

Please state type of entertainment ie Disco, live band etc.....

Facilities required and costs

Bar: If bar is required during the day, the charge is £7.50 per hour per bar person. (One bar person per 40 guests) which will be payable on the day. (please tick box)

Hall: (Day) including kitchen: £17 per 2 hours - £8.50 per hour (please tick box)

Hall: (Evening) including kitchen: £80 per evening (please tick box)

We also require a £50 cash refundable deposit on all bookings. The deposit will be refunded if the room is left tidy with no damage.

Total cost: £.....

I/We accept the charges as laid down by the Committee and agree to comply with the conditions of hiring.

I/We also agree that this application, if approved by the Bicton Village Hall Committee, shall be deemed to be a contract between myself/ourselves and the said Committee.

I have read and understand the terms and conditions(please tick box)

Signed.....

Dated.....

Cheque enclosed £..... (non refundable). Cheques should be made payable to Bicton Village Hall and should accompany this application form.

Keys need to be collected from Bicton Club at least the day before your event. Please note that the club is not open on Saturdays. (or Monday evenings in the Winter)

The hirer is responsible for cleaning up after the function & leaving the premises as found.

Only alcohol purchased on the premises may be consumed on the premises.

Date received..... Payment received in full/deposit.....

Payment passed to Treasurer on..... Copy to club for relevant action Y/N